CERTIFICATE SUPPLEMENT NO. …. *

Republic of
Poland

CERTIFICATE HOLDER'S FIRST NAME (MIDDLE NAME) AND LAST NAME……………………………………………………………...

1. TITLE OF THE CERTIFICATE **1)**
Dyplom potwierdzający kwalifikacje zawodowe w zawodzie **technik informatyk**, symbol cyfrowy **351203**
1) Original language version

2. TRANSLATED TITLE OF THE CERTIFICATE **2)**
Vocational Diploma for the occupation of **IT technician**, occupation reference number **351203**
2) If applicable. This translation has no legal status.

3. PROFILE OF SKILLS AND COMPETENCES

The vocational diploma for the occupation of **IT technician**, for which the qualifications: **EE.08. Assembly and operation of computer systems, peripheral devices and networks** and **EE.09. Website and database programming, creation and administration** have been specified, certifies that the holder is able to:

– assemble and modernise computer technology hardware,
– use system and utility software,
– create local computer networks,
– operate network devices,
– repair computer technology hardware,
– operate peripheral devices,
– administer operating systems,
– apply appropriate algorithms to solve classical programming problems,
– implement algorithms in selected high-level languages,
– design databases in the structural approach,
– create databases and modify their structure,
– administer databases,
– design and create websites,
– configure web applications,
- use devices for assembling and testing computer technology hardware,
and additionally, within the scope of the professional tasks performed:
– observe occupational health and safety regulations, fire safety and environmental protection regulations and requirements of ergonomics;
– provide first aid to the injured in accidents at work and in health and life-threatening situations,
– apply legal provisions relating to the conduct of business activity, labour law and personal data protection law,
– use a foreign language and use foreign-language sources of information,
– organise work of a small team.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THIS CERTIFICATE **3)**
IT technician
3) If applicable.

OKE-II/86/3

5. OFFICIAL BASIS OF THE CERTIFICATE	
Name of the certificate awarding body Regional Examination Board in	**Authority supervising the certificate awarding body** Central Examination Board
Level of the certificate **(national or international)** Full qualification at level five of the Polish Qualifications Framework – PQF V Qualification at level five of the European Qualifications Framework – EQF 5 ISCED - 453	**Pass requirements** An examination is carried out for each qualification specified for a given occupation. In order to pass the examination for a given qualification the minimum required score is: 1) in the written part – at least 50% of points available, 2) in the practical part – at least 75% of points available.
Access to next level of education If the certificate holder has been awarded a secondary school graduation (*matura*)certificate, he/she may continue education at tertiary level.	**International agreements** _____
Legal basis Regulation of the Minister of National Education of August 27, 2019 on certificates, state diplomas and other school prints (Journal of Laws of 2019, item 1700 as amended).	

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE	
The holder of the certificate has obtained at least a secondary education and passed examinationsfor the qualifications specified for the occupation of IT technician: **EE.08. Assembly and operation of computer systems, peripheral devices and networks** and **EE.09. Website and database programming, creation and administration**. These qualifications can be obtained by pursuing one of the following educational paths.	
Ways of acquiring qualifications for the occupation of IT technician	**Minimum percentage of practical training in vocational education (%)**
School education (four-year secondary technical school or two-year post-secondary school)	50/50
Continuing learning in out-of-school forms (minimum number of hours specified in the vocational education core curriculum for the occupation of IT technician)	50/50
Confirmation of qualifications by extramural vocational examinations for those who have completed lower secondary education or 8-year primary school and: a) have at least 2 years' education in the occupation of IT technician or b) have at least 2 years' experience of working as an IT technician	50/50 0/100
Additional information: More information (including a description of the national qualifications system) available at: National Europass Centre – www.europass.org.pl	